

Staff
Summary
Report



To: Mayor & City Council
Through: City Manager

Agenda Item Number *18a*
Meeting Date: 04/12/01

SUBJECT: Terms of Employment for City Manager.

PREPARED BY: C. Brad Woodford, City Attorney (350-8229)

REVIEWED BY: C. Brad Woodford, City Attorney (350-8229)

BRIEF: Authorization of terms of employment of Will Manley as City Manager of the City of Tempe.

COMMENTS: **POSITIONS AUTHORIZED (O302-01)** Action authorizing the terms of employment of Will Manley as City Manager of the City of Tempe.

Document Name: (20010412casg01) Supporting Documents: Yes

SUMMARY: On March 15, 2001, the City Council selected Will Manley to fill the office of City Manager of the City of Tempe. Memorandum attached sets forth the terms of employment .

FISCAL NOTE: Monies will be budgeted for position.

RECOMMENDATION: Authorize the the terms of employment for the City Manger.

Memorandum



City of Tempe

Date: March 23, 2001
To: Will Manley
From: Mayor Giuliano
Cc: Tempe City Council
Bill Hernandez, Human Resources Director

Subject: Terms of Employment

On March 15th, the city council approved your appointment as city manager effective April 2, 2001.

Although your employment is "at will," the following employment terms reflects the mutual interests of both parties and will be effective on April 2, 2001.

- A salary of \$135,000 annually
- Seven days exempt leave and five days professional leave annually
- Vehicle allowance of \$500 per month or use of a city vehicle
- The same dependent medical/dental coverage as other City of Tempe employees
- A 10% of base salary annual contribution of city paid deferred compensation
- An executive physical every two years/discretionary every year
- A severance package of six months of your annual salary if your employment as city manager is terminated without cause
- A life insurance policy at two times your annual salary value (Basic Life Insurance and Accidental Death & Dismemberment)
- Your performance will be formally evaluated annually by the city council

On behalf of the city council, we all look forward to having you as the city manager. Please sign below to indicate your acceptance to the above.

These employment terms are acceptable to me:

A handwritten signature in black ink, appearing to read 'W. Manley', written over a horizontal line.
Will Manley